

Pacific Central District Young Unitarian Universalist Bylaws

Article 1 – Name and Legal Standing

Section 1 The name of this organization shall be Pacific Central District Young Religious Unitarian Universalists, and shall hereafter be referred to as PCD YRUU.

Section 2 The PCD YRUU Fiscal Year shall coincide with the PCD Board of Trustees.

Section 3 The PCD YRUU Council is funded in part by the PCD Board of Trustees.

Article 2 – Purpose

Section 1 PCD YRUU shall serve its members for the purpose of fostering spiritual depth, creating a peaceful community on earth and peace within us, and clarifying both individual and universal religious values as part of our growth process. Our purposes are to provide and manifest a greater understanding of Unitarian Universalism, and to encourage the flow of communication between youth and adults. In doing so, we shall nurture the freedom and integrity of the questioning mind, and embrace all persons of diverse backgrounds. We shall encourage the development of a spirit of independence and responsibility. We shall strive to support our members and member groups with educated resources, a communications network, and with love. The purposes shall assist us in developing an effective system for social actions and serve to raise our levels of respect, communications, and community consciousness.

Section 2 The PCD YRUU Council is to serve existing youth groups and to encourage growth and development of new local youth groups.

Article 3 – Participation

Section 1 PCD YRUU serves youth between the ages of 14 and 20 inclusive. All activities shall be open to youth ages 14 to 20.

Section 2 Participation shall not be denied because of gender, sexual preference, race, religion, or national or ethnic background.

Section 3 Adult advisors to PCD YRUU shall be at least 25 years of age.

Article 4 – Governing Body

Section 1 The name of the governing body shall be PCD YRUU Council.

Section 2 The PCD YRUU Council shall meet no fewer than six times during the year to fulfill its goals, duties, and purposes.

Section 3 There shall be an annual retreat of the PCD YRUU Council in order to set priorities and establish continuity within the new Council.

Section 4 A quorum shall consist of half of the currently serving members of the Council plus one additional member.

Section 5 The maximum term of office is no more than two consecutive one-year terms in the same position, unless the Council makes an exception by unanimous vote. The Co-Treasurer and Conference Co-Coordinator positions cannot be held for more than one full two-year term, unless the Council makes an exception by unanimous vote.

Section 6 Officers take office at the Council's first meeting after the year elected. Members of the preceding Council shall continue to serve in an advisor, non-voting capacity for six months after the new Council takes office.

Section 7 The Council may appoint a replacement for any person who is unable to fulfill his or her term of office.

Section 8 The Council may create temporary offices if there is a need for a particular position not being met by any of the previous positions (see below). The officers are considered to be non-voting but active members of the Council. The Council shall appoint such positions.

Article 5 – PCD YRUU Council Structure

Section 1 The Council shall consist of 15 youth and 4 adults, elected in February at the annual PCD YRUU Elections Conference.

Sections 2 The officers of the Council are: Co-chairpersons (One Facilitator Chairperson and one Energy Chairperson), Co-Outreach Coordinators (One RE Outreach officer and one Board Liaison), Co-Treasurers, Co-Conference Coordinators, Adult Coordinator, Social Action Coordinator, Grust Co-Editors, Registrar, Administrative Advisor, Programs Advisor, Communications Advisor, and Outreach Advisor.

Council comprises four groups, each with a distinct area of responsibility:

- The Administrative Group principally assists other groups in their work and coordinates the activities of the other groups. This includes the Facilitator Chairperson, Energy Chairperson, Treasurers, Secretary, and Administrative Advisor.
- The Programs Group establishes program priorities and plans regularly scheduled PCD YRUU events. This includes the Registrar, Conference Co-Coordinators, Adult Coordinator, and Programs Advisor.
- The Communications Group organizes PCD YRUU's public Communications. This includes the Grust Co-Editors, Social Action Coordinator, Resource Master, and Communications Advisor.
- The Outreach Group promotes interaction and contact between PCD YRUU and other organizations, notable the RE community and the PCD Board of Trustees. This includes the RE Outreach Liaison, Board Liaison, and Outreach Advisor.

Facilitator Chairperson shall set agendas, facilitate meetings, and act as chief administrator. Energy Chairperson shall monitor the emotional level of

meetings and conferences and plan brief opening and closing worship for each council meeting. Both Chairpersons shall remind council officers of commitments and shall maintain an overall view of the workings of Council. They will make it a chief priority to support and communicate with one another.

Religious Education Outreach Liaison shall maintain contact with RE Directors and the PCD RE Committee, represent YRUU at district activities, and maintain outreach services to educate church communities about YRUU. Board Liaison shall maintain contact with the PCD Board of Trustees and shall be responsible for all necessary communications between the District Office and PCD YRUU Council.

Co-Treasurers shall work with the Business Advisor to keep full and accurate account of all financial transactions of PCD YRUU, is in charge of all monetary transactions of the PCD YRUU Council, presents up-to-date financial reports at each Council meeting, and annually prepare proposed PCD YRUU budget to be approved by the Council and presented to the PCD Board of Trustees. Treasurer is a staggered two year position. There shall always be one treasurer with a year of experience in the position.

Secretary shall keep minutes of all meetings where official business is conducted and mail copies of minutes to all Council officers, and is in charge of all official Council correspondence.

Conference Co-Coordinator shall find sites for PCD YRUU sponsored conferences. They shall also appoint youth leaders for PCD YRUU sponsored conferences and work with them for the duration of the event. Conference Co-Coordinator shall act as a resource for conference planning. Conference Co-Coordinator is a staggered two year position There shall always be a Conference Co-Coordinator with a year of experience in the position.

Social Action Coordinator shall keep PCD YRUU members aware of social action activities and events inside and outside the district by providing regular social action updates to the Resource Master and by planning social actions activities for the Summer Conference. Social Action Coordinator shall coordinate social action workshops at all conferences.

Adult Coordinator shall develop and maintain a list of adult conference advisors, recruit and coordinate the required number of adults for each district conference, appoint a chief advisor for each conference, facilitate an orientation meeting for all adults at the beginning of each conference, send thank-you notes to adult advisors after each conference, and manage the Incoming! Advisor program.

Grust Editors shall develop and send out two regular publications throughout the year acting as a communication medium between the local youth groups and the PCD YRUU Council, and helping to publicize PCD YRUU events.

Registrar shall compile and maintain a mailing list, send out conference fliers, and act as registrar for every conference. Registrar shall also prepare a mugbook of the entire year to be made available at the Elections Conference.

Resource Master shall manage the PCD YRUU website and social networking accounts. (Facebook, twitter, etc) The Resource Master shall also make sure that the written resources of PCD YRUU are up to date and available to the community at all times.

Administrative Advisor shall serve as a member of and an advisor to the Administrative Group. This advisor shall support the youth members of the group particularly with regard to meeting facilitation and organization. The Administrative Advisor shall also serve as Co-Treasurer with elected Treasurers.

Program Advisor shall serve as a member of and an advisor to the Programs Group. This advisor shall support the youth members of the group with all aspects of event planning.

Communications Advisor shall serve as a member of and an advisor to the Communications Group. This advisor shall support the members of the group in effective communication, publishing processes, and technology operation.

Outreach Advisor shall serve as a member of and an advisor to the Outreach Group. This advisor shall support the members of the group in working through differing backgrounds and expectations to establish connections with the larger Unitarian Universalist community.

Article 6 – Meetings and Conferences

Section 1 Council shall meet at least six times a year.

Section 2 The PCD YRUU Council shall hold a Council Retreat at least annually.

Section 3 The PCD YRUU Council shall hold an annual three-night Elections Conference in February without limiting attendance so that all voices may be heard in the election process.

Section 4 The PCD YRUU Council shall hold an annual two-night conference in the summer of each year.

Section 5 The PCD YRUU Council shall hold an annual two-night conference in the spring, focusing on spirituality.

Section 6 The PCD YRUU Council shall hold an annual two-night conference in the fall, the theme of which shall be decided by the conference community each year.

Section 7 Though PCD YRUU must not limit registration for the Elections Con, if registration must be limited at conferences, preference shall be given to those who register earliest.

Section 8 Infraction of the Official Rules of Behavior for PCD YRUU will be dealt with by the conference affairs committee composed of:
One Dean

Facilitator Chairperson
Energy Chairperson
One Conference Co-Coordinator
One Adult
Two Uninvolved Conferees
Involved Parties

Section 9 The official Rules of Behavior for PCD YRUU shall be regarded as bylaws and guidelines in that they must go through the same amending process (described below).

Section 10 In order to promote positive relations within the district, the Official Rules of Behavior for PCD YRUU will be provided to host churches by the Conference Co-Coordinator when reserving the site.

Section 11 PCD YRUU shall ensure that there will be at least one qualified adult advisor for every ten youth attendees at a conference.

Article 7 – Amendments

Section 1 Any amendments to these Bylaws or the Official Rules of Behavior, the Conference Guidelines, and the Policies and Procedures must be approved by a two-thirds majority and designated advisors present at the annual Elections Conference.

Section 2 In order to be adopted, the pending agreement must be ratified by the PCD Board of Trustees.

Section 3 If either the PCD Board of Trustees or the annual Elections Conference attendees require substantive changes to a pending amendment then the amendment must be considered by the annual Elections Conference as a new proposal.

Section 4 Up to date Bylaws, the Official Rules of Behavior, the Conference Guidelines, and the Policies and Procedures must be distributed to all district officials, churches, and member groups so as to prevent misunderstandings.

Section 5 The PCD Board Liaison shall be responsible for bringing pending amendments before the PCD Board of Trustees.

Article 8 – Prototypes

Section 1 The official prototypes of PCD YRUU are Luucy and Wally Buuth.

Article 9 – Effective Date

Section 1 This revision of the bylaws is effective as of February 15th 2010. This revision of the bylaws has not been approved by the PCD Board of Trustees.